



GLEAMNS Human Resources Commission, Inc.

BOARD OF COMMISSIONERS MEETING

SEPTEMBER 20, 2018

7:00 PM

AGENDA

Mission Statement: The mission of GLEAMNS Human Resources Commission, Incorporated, a community-based organization, is to deliver quality services, assistance, and opportunities to eligible customers with emphasis placed on education, employment, and developing self-sufficiency.

6:30 PM Program Spotlight.....Ms. Katie Craven
GLEAMNS Workforce Development (WIOA) Program

7:00 PM.

- I. Call to Order.....Mrs. Betty Boles, Chairperson
- II. Invocation
- III. Mission Statement (read aloud)
- IV. Approval of the Agenda **(ACTION)**
- V. Recognition of Staff and Visitors
- VI. Public Comments (not more than 5 minutes each)
- VII. Approval of the Minutes: July 17, 2018 **(ACTION)**
- VIII. Audit Report for Year Ending March 31, 2018.....Josh Garvin of Manley Garvin
- IX. Committee Report Updates
 - A. Finance Committee
 - a. 2019 CSBG Application Budget **(ACTION)**
 - b. 2019 LIHEAP Application Budget **(ACTION)**
 - B. Board Liaison to Policy Council (Mr. Charles Jennings)
 - C. Policy Council Liaison to the Board (Erica Hunter)
- X. Program Updates and Items from Board Consideration and Information
 - a. Community Services Block Grant/Low Income Home Energy Assistance – (CSBG/LIHEAP)
 1. Monitoring Visit – Week of August 20, 2018
 2. CSBG/LIHEAP Logic Models **(ACTION)**
 3. Client Survey to Evaluate Services
 - b. Weatherization (WAP)
 1. Monitoring Visit – Week of August 20, 2018
 - c. Head Start/Early Head Start/Early Head Start Child Care Partnership (EHSCCP)
 1. Updates - Facilities Report; EHSCCP; Head Start Enrollment
 2. Request to Move Slots **(ACTION)**
 - d. Finance
 1. Monitoring Visit – Week of August 20, 2018
 2. Review of Monthly Financial Statements
 - e. Human Resources – Vacancy Report
- XI. Chief Executive Officer Report
- XII. Board Chair Comments
- XIII. Executive Session – Legal and Contractual
- XIV. Other Concerns/Questions/Comments/Announcements
 1. Board and Policy Council Shared Governance Training – October 20, 2018; 9:00am at the Greenwood Head Start Center located at 1401 Bypass 25 SE, Greenwood, SC 29646
 2. Statewide Board Retreat/Training – *tentatively* scheduled for November 29 – December 1, 2018
- XV. Adjournment
NEXT REGULAR BOARD MEETING – THURSDAY, NOVEMBER 15, 2017; 7:00PM